

**DISNEY ON ICE/FELD ENTERTAINMENT  
DEDUCTION WORKSHEET**

AGENT COMMISSIONS	
AIRFARE/BUS FARE (work related)	

**\*\*You MUST have a contract in order to deduct Agent Commission...Please attach a copy of your contract with your other info.**

AUTO MILEAGE (while on tour, if applicable)	
CAR RENTALS (work related)	
COACHING/LESSONS	
DANCE TRAINING	

**\*\*I will use your tour schedule to figure mileage Please attach a copy of ALL tour schedules. I will figure your per diem for you as well using your tour schedules.**

EQUIPMENT (list type and use of equipment)	
HOTELS (on last pay stub of year)	
ICE TIME/RENTAL	
LAUNDRY	
REHEARSAL CLOTHING [absolutely no street clothes. REHEARSAL ONLY (tights, skate socks, pads, laces etc) ]	
REPAIRS (blade sharpening, etc)	
SKATES	
TAX PREPARATION	
COMPANY FINES/UNION DUES	
TOOLS (work related)	

Purchase Date: (A MUST)   
Use of equipment: (A MUST)

Purchase Date: (A MUST)

**\*\*\* IRS law states that you MUST keep ALL receipts for ALL deductions that you are writing off. Do to the HIGH volume of audits we've had over the past few years, I'm requiring that you send ALL receipts along with your info. NO ACCEPTIONS. Please label each receipt and total all receipts according to the categories listed above. I will copy ALL of your documentation and mail it all back to you. I will have copies on file if needed in the future. If you have any questions, please don't hesitate to contact me at ellenj@jhltax.com.**

**\*\*\*As you have read in the letter from Heather, the items listed to deduct has reduced drastically. If you have any questions, again, please don't hesitate to contact me.\*\*\***

**\*\*\*You can scan and email all of your info, including your receipts or fax them to me. Whatever is easiest for you. Our fax # is 304-232-7984. My email address is ellenj@jhltax.com.**

Thank you for your cooperation;  
Ellen Jackson Blake